

**Template for email approval in lieu of Employer Consent
Form**

Note for applicants: The following template may be used for seeking email approval from the Employer. An email containing the duly completed format below must be sent from the official email ID of the employer to the official email ID of the Employee (candidate applying to the BITS Pilani programme). The applicant must take a print of the email, and submit a scanned copy of the same along with other supporting documents through the Online Application Center.

This is to certify that our organization acknowledges and consents to our employee for enrolling in a work-integrated learning programme with BITS Pilani to upgrade his/her knowledge and learn new skills. We have no objection to this enrolment and permit the employee to pursue the programme with the BITS Pilani Work Integrated Learning Programmes (WILP). We expect that this programme has the same rigour as that of a full-time on-campus programme at BITS Pilani. The programme will require the employee to leverage work-related problems for their academic projects and learning assignments, only in compliance with the organization's policies and confidentiality requirements.

It will be our endeavor to provide a qualified senior professional from within the organization, to act as a mentor for strengthening their work-integrated learning. In case we are unable to provide a mentor from within the organization, we have no objection to the selection of a mentor from outside the organization, as is agreeable to BITS Pilani.

Please note the following details, which are true to our knowledge:

Name of Employing Organization:

Name of Employee:

Employee ID Number:

Designation of Employee:

Work Profile of the Employee:

Date of Joining the Organization:

Degree Programme Applied for:

Regards,

Name of the authorized signatory

Designation of the authorized signatory

Employee ID number of the authorized signatory

Complete address of the current office location of the signatory